



Safety Services

3. Radiation Safety Organisation and Individual Responsibilities

Managerial Responsibility	Advisory/Supervisory Role
Vice Chancellor	Health & Safety Committee
Head of Department	Radiation Working Group
Academic Supervisors/ Lab Managers	Radiation Protection Officer/Adviser
Radiation Workers	Radiation Protection Supervisor

A detailed breakdown of responsibilities and duties at all management levels is provided in the University's Health and Safety Code of Practice. Of particular relevance to this document are the responsibilities affecting Work Certificate holders and individual radiation workers, which are dealt with below.

3.1 Work Certificate Holder

The Radiation Protection Supervisor cannot be expected to supervise all the work with ionising radiations, and here the Work Certificate holder/academic supervisor has responsibilities. It is the responsibility of the academic supervisor to register all work with ionising radiations under his control (see [Section 7.1.2.](#)). He needs to ensure that the people working under his supervision receive the necessary training and instruction, to enable them to carry out their work in a safe manner, and to supervise their work closely until they can show that they are capable of working independently and responsibly with ionising radiations. The Work Certificate holder should also ensure that work with ionising radiations is done in line with the conditions specified in the Work Certificate and all relevant local rules, and that all his group's isotope records are kept up-to-date.

3.2 Radiation Worker

The individual radiation worker, before starting work with ionising radiations, should familiarise themselves with all pertinent local rules, and with the physical, chemical and biological properties of the radioactive material, or physical properties of other

ionising radiations, which they propose to use. The radiation worker has a personal responsibility to protect both themselves and others from any hazard arising from their work, and they must not expose themselves or others to ionising radiations to a greater extent than is reasonably necessary for the purpose of their work.

People working with radioactive materials need to be especially familiar with the rules relating to :-

- a) [Ordering of radioisotopes](#)
- b) [Storage of radioisotopes](#)
- c) [Waste Disposal Procedures](#)
- d) [Record Keeping](#)